

Consultancy Services & Training Prices

January 2016

Service	Time Required – approx.	Cost
1. Carry out Site Visit • Audit H&S Systems and Workplace inspection.	Dependent on size of premises (TBA).	½-day £150 Full day £250
2. Produce H&S Audit report (including workplace inspection) and H&S Action list.	Dependent on size of premises (TBA).	½-day £150 Full day £250
4. Produce H&S Manual (policy and Procedures); to include stationery pack and relevant monitoring forms.	½-day (if information has been supplied during Site Visit)	£175 (Electronic version) £225 (to include 2 hard copies)
5. Produce bespoke Employee handbook	½-day (as above)	£150 (Electronic Version) A5 size booklets can be supplied – price on request
6. Prepare Activity Risk Assessments on site.	Dependent on size of premises (TBA).	½-day £150 Full day £250
7. General H&S Awareness Training for staff with no management responsibilities.	½-day on site.	£200 (include handouts and workbooks for 10)
8. General H&S Awareness Training for Senior Managers/Directors.	1-day on site.	£300 (include handouts and workbooks for 10).
9. Infection Control Awareness Training.	½-day on site.	£200 (include handouts and workbooks for 10)
10. Food Hygiene Awareness for Food Handlers		
11. Manual Handling Training.		
12. Fire Awareness Training/Fire Warden duties		
13. Risk Assessment training for Supervisors and Managers		
14. CoSHH Awareness Training		
15. Becoming a Safety Representative Training	1-day on site.	£300 (include handouts and workbooks for 10).

Above costs are approximate. Consultancy service costs may vary due to size of premises and complexity of work activities, or status of current safety systems.

Training costs may vary slightly due to specific requirements of client for design of bespoke courses, and number of handouts / workbooks required.

Additional costs may include travel expenses to site, hire of training venue, and production of training materials. Further information can be supplied on an individual basis.

