

# COVID-19 ASSURANCE

Providing confidence in your risk management strategy

**INTRODUCTION**



**OUR SERVICES**



**CASE STUDY**



**BUSINESS CASE**



# COVID-19 ASSURANCE

## Introduction


Employers remain accountable and responsible for **adapting to the evolving challenges** presented by the COVID-19 pandemic.

Numerous Clients have realised the benefits of Arcadis's **independent, external competent** COVID-19 assurance support to ensure:

- COVID-19 risks are identified and managed effectively
- Suitable and sufficient documentation is in place;
- Risk control measures are adequate and maintained;
- A proactive approach is taken to business continuity;
- Potential opportunities for improvement are known;
- Timely implementation of remedial measures;
- They proactively adapt to our 'new normal'.

**Arcadis COVID-19 Client projects include:**


### COVID-19 Consultancy



- Competent person and expert consultancy for our existing Clients
- Assessment of new COVID-19 risks to protect the workforce and others




### COVID-19 Workplace Risk Assessments




- COVID-19 risk assessments and assurance programme to support return to the workplace
- Focus on building safety critical requirements and effective implementation of controls

### COVID-19 Assurance Audits



- Audits across 81 court and tribunal buildings
- Assurance that COVID-19 hazards and risk identified, managed correctly and staff felt assured

### COVID-19 Risk Management Assurance



- COVID-19 management strategy and documentation review
- Alignment to legislation, guidelines and stakeholder requirements

# COVID-19 ASSURANCE

## Our Services



### COMPETENT CONSULTANCY



- Expert team of Occupational Health & Safety (OHS) specialists
- 'Competent person' role to support those making key business decisions or returning to work
- Preparation and implementation of effective management procedures, risk assessments and guidance

### GAP ANALYSIS



- Comprehensive review of policies, procedures and supporting documentation
- Assurance against legislation, guidelines and relevant authority body, internal and industry requirements
- Digital data capture, 'live' reporting and dashboarding

### WORKPLACE INSPECTIONS and AUDITS



- On-site or remote assurance on COVID-19 risk and control arrangements
- Identification of potential opportunities for improvement and action planning
- Anticipation of emerging risks for our new 'normal'

### TRAINING and GUIDANCE



- Tailored COVID-19 awareness training
- Risk management training and mentoring
- Return to work guidance



# COVID-19 ASSURANCE

## Case Study

### SCOPE



#### Project focus

- Ensure local COVID-19 risk assessments were suitable and sufficiently implemented and maintained
- Identification, assessment and management of COVID-19 hazards and risks
- Effective provision of information, instruction, training and supervision of HMCTS COVID-19 standards and guidance
- Ensure all staff and others remain up-to-date and felt assured



### APPROACH



#### Discover

- Collation of HMCTS COVID-19 documentation and information
- Touch-point meetings with key stakeholders

#### Digital

- Development of a digital data capture COVID-19 assessment tool for 'live' reporting in Autodesk BIM 360

#### Site Audits

- Scheduling and completion of announced and unannounced on-site COVID-19 assurance audits



### OUTCOMES



#### Benefits

- On-site presence providing assurance to staff
- Independent and competent review of COVID-19 management
- 'Live' data reporting providing immediate insight
- >2200 compliant areas and positive observations
- >500 potential opportunities for improvement
- Re-focusing of financial resources and business strategy
- Validation of stakeholder assurance reports

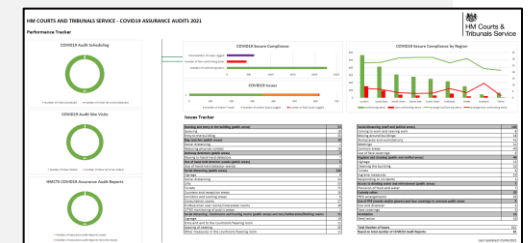


### OUTPUTS



#### Reporting

- Ongoing competent person consultancy
- Weekly touch-point meetings
- BIM 360 audit reporting
- Action Planning
- Root cause analysis
- Performance dashboarding
- Close-out presentation





# COVID-19 ASSURANCE

## Business Case



Benefits of **Arcadis's** expert COVID-19 consultancy support:



### General

- Conforming to legislation and guidelines
- Avoiding penalties such as improvement notices
- Positive, proactive OHS culture
- Avoiding bad publicity



### Financial

- Reduced risk of potential fines or Fees for Intervention (FFI)
- Lowered insurance premiums
- Stakeholder and investor assurance



### Risk Management

- Effective mitigation of risk
- Driving continual improvement
- Staying ahead of new legislation or guidelines
- Improved relations with employees' others



### Sales and marketing

- Improved business continuity providing a competitive advantage
- Improved public image and reputation

## Why Arcadis



- Diverse team of competent auditors and Occupational Health and Safety specialists
- Vast experience in delivering COVID-19 assurance consultancy support and services
- Agile approach and ability to work to short deadlines
- Remote and on site led approach to meet Client need
- National coverage
- Embracing digital technologies to aid data capture, reporting and efficiencies
- Cost effective

### Testimonials

*"I'm delighted that the sites welcomed you and engaged in a positive way and that you all carried out the audits in such a thorough manner, it will give us confidence that we're on the right track, with some learning points to ensure continuous improvement"*

*"Your help, support and the time you gave to chat with staff on the day was really appreciated and the team were reassured"*



## CONTACT US



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Improving Quality of **Life.**